

October 27, 2009

Members Present: Leighton Price, Alan Zanotti, Christine Pratt, Charlie Bletzer, Dick Quintal, Richard Knox & Donna Fernandes

5:02 pm Call to order and public comment –

There is no public comment at this time.

Mr. Price states that every week PGDC provides an opportunity for people to speak during Public Comment and the community is welcome to come to any meeting and offer input. It appears some people are using the Wicked Local commenting boards to make ill informed and mean spirited comments about this Board's efforts and at some point in the near future, we may have to address it.

In response to that, Ms. Pratt adds there is a process the Board is following for hiring a new Park Plymouth Manager and that process involves a Hiring Sub-Committee of four members who review submitted applications. No Board member has expressed an interest in holding the position or has solicited Town Hall Employees to gain favor. The Hiring Sub-Committee is meeting soon to review applications from individuals that are qualified to handle the job.

5:03 pm Park Plymouth updates –

Park Plymouth Operations: End of month figures will be ready next week.

Parking Arrangements for America's Hometown Thanksgiving Celebration Festivities: Organizers made acceptable parking arrangements in cooperation with the Police Department regarding parking on Memorial Drive instead of in Memorial Lot during the America's Hometown Thanksgiving festivities.

P&D Tracking System: Cubic and Verizon are in communication to insure the monitoring system is running correctly. Verizon is working with Mr. Ruggiero on establishing static IP addresses.

Mr. Price's response to an appeal made via email: A customer requested a ticket appeal via email. Mr. Price informed the customer that our Hearing Officer handles all appeals via the Park Plymouth office and further extended an invitation to meet with the Board to discuss matters relating to policy.

Depot Square and Meters in front of 1620: Mr. Price would like to postpone the installation of meters at the former 1620 location until we near the start date of the paid parking season. Mr. Zanotti has performed some preliminary calculations to help determine how much parking spaces might be worth in that location if a developer brokers a deal with the Town.

Mr. Price will extend an invitation to David Gould to discuss Depot Square.

5:12pm Financial Information –

Bills:

Joyfly Buzz PR | Marketing

Park Plymouth Services

October 19-23, 2009

\$400.00

Mr. Bletzer motions and Mr. Zanotti seconds to pay the bill

Passed | 7-0-0

Ms. Pratt met with our Insurance Broker to discuss an increase of \$3286.00 in the Workingman's Comp Policy. To arrive at a correct dollar amount to bill us for this policy, the insurance company wants to audit Park Plymouth's payroll; the bookkeeper is handling it. Ms. Pratt will not pay the difference in the bill warranting further discussion with our Insurance Company and broker.

Mr. Quintal requests a list of all Park Plymouth employees so he can compare industry prices.

5:18pm

Final preparations for our Annual Report to the BOS –

The Board reviews and refines details in the Draft Annual Presentation to the BOS and considers if they should repeat the same Half Price Permit Sale and marketing formula as last year. If so, BOS endorsement is necessary to insert promotional flyers into the Resident Tax bills again this year. They also consider which Resident Parking Permit option to adopt in Mr. Knox's Draft Master Parking Plan. After much consideration, the Board decides to adopt a half price program and offer permits at a reduced rate of \$15.00 to Residents 65 years or older from December 1, 2009 through March 31, 2010.

Ms. Pratt motions to offer the same Half Price Permit Program as last year, with the addition of a Senior Discount to Plymouth Residents 65 and older and Mr. Zanotti seconds for discussion

Mr. Ruggiero asks for clarification on senior eligibility requirements. One discounted permit will be issued per registration.

Passed | 6-1-0

6:33pm

Sign off on a performance review –

Mr. Ruggiero's Performance Review: If everyone agrees with changes in Mr. Price's Draft, the Board needs to sign off on Mr. Ruggiero's performance evaluation tonight.

Mr. Price gave a signed copy of the evaluation to Mr. Ruggiero for his review. He, Mr. Zanotti and Ms. Pratt will schedule a time to meet with Mr. Ruggiero and discuss it.

Park Plymouth Staff Reviews: Mr. Ruggiero does not have an estimated time for when he can complete this task.

Status of position advertising and applications –

There are six applications so far, the Hiring Sub-Committee needs to meet and review them soon. Ms. Pratt will speak with Roberta Kety about her availability to review the candidates and ask Kim to post a meeting.

6:41pm Continue discussion of the Draft Master Parking Plan –

The Board holds some general discussion on how they can produce a shorter document that emphasizes main points in Mr. Knox's Draft and develop strategies that will offer working solutions to the program. All agree that a working relationship with the Town and having an experienced Executive Director is critical to adopting some of the options presented in the Draft.

7:30 pm Mr. Bletzer motions and Ms. Pratt seconds to adjourn

Passed | 7-0-0

Respectfully submitted by PGDC Secretary Mr. Alan P. Zanotti –

Signed: _____ Date: _____
Alan P. Zanotti, Secretary